



## **APPOINTMENT OF DNZ JUDGES FOR INTERNATIONAL EVENTS AND OFFSHORE EVENTS**

### **POLICY AND PROCEDURE**

#### **APPLICATION**

All members of Diving New Zealand (DNZ)

#### **PURPOSE**

To provide policy and procedures relating to the appointment of DNZ judges to officiate in any capacity at **offshore events** and at **international events** held in New Zealand or overseas

To provide procedures relating to applications for Prime Minister Scholarship funding to officiate at an international event

#### **INTRODUCTION**

DNZ judges may apply for appointment to officiate at offshore and international events. DNZ may then approve judges to officiate at offshore and international diving events. Such events include both those events sanctioned by FINA, and those that are not

#### **POLICY**

Any DNZ judge who wishes to officiate at an offshore event or at any international event held in New Zealand or overseas must have approval in writing from DNZ prior to officiating in the specified event

#### **PROCEDURES**

##### **Officiating at FINA events**

- 1 Any judge requesting approval from DNZ to officiate at an international diving event sanctioned by FINA must be a NZ Level 3 judge, have current FINA certification, and be listed as such on the **FINA Website**
- 2 Such certification is a requirement to officiate at FINA events, including but not limited to:
  - FINA Diving Grand Prix
  - FINA World Junior Diving Championships
  - FINA World Diving Cup

##### **Officiating at non-FINA international events**

- 3 Any judge requesting approval from DNZ to officiate at an international event that is not directly or solely sanctioned by FINA must also be a NZ Level 3 judge, have current FINA certification, and be listed as such on the FINA Website

*Note - These events include, but are not limited to:*

- *Australian Open Championships*
  - *FISU World University Games*
  - *Oceania Championships*
  - *Commonwealth Games*
- 4 A DNZ Level 3 judge may request approval from the DNZ Board to officiate at a lower-level offshore or international events (not sanctioned by FINA) and approval must be given by DNZ  
*Note - These events include, but are not limited to:*
- *Australian Elite Junior Championships*
  - *Singapore National Championships*
  - *CAMO Invitational*
- 5 A DNZ Level 2 judge may request approval from the DNZ Board to officiate at a Schools event or second tier junior championships and approval must be given by DNZ  
*Note - These events include, but are not limited to:*
- *Australian Age Championships*
  - *Pacific School Games*
  - *Australian School Games*
- 6 Under no circumstances is the exception in item 4 available to any DNZ Level 1 judge, or to any Level 2 judge
- 7 If circumstances arise where a judge (either DNZ Level 3 or FINA certified) wishes to request approval from DNZ to judge at an event, but is unsure about what level of certification is required, they are to seek the advice of the Convenor of the Judge Development Committee

### **Officiating by invitation**

On occasion, a judge (with FINA certification) may receive an invitation from FINA, or another body, to officiate at an international diving event

For example - events by invitation may include, but are not limited to:

- Olympic Games
- FINA Diving World Championships
- FINA Diving World Series
- Olympic trials or continental events
- National championships of another national federation

- 8 If an individual judge receives such an invitation directly, the judge must inform the DNZ Board, in order to arrange the requisite approval to officiate at the event to which the invitation relates
- 9 A judge must not accept such an invitation without first obtaining DNZ approval
- 10 Where a judge does not wish to attend the event, the invited judge must, prior to declining the invitation, inform the DNZ Board that they have received an invitation and that they do not wish to attend the event

### **DNZ judges who reside overseas**

- 11 Where a DNZ judge resides overseas, the DNZ judge is permitted to officiate at club or state diving events held in the country in which the judge resides, without the requirement for further approval from DNZ

## **DNZ annual procedure for judge appointments**

- 12 The Convenor of the Judge Development Committee is to contact all NZ Level 3 judges who are FINA certified by email in early-October of each year to call for expressions of interest around officiating in the upcoming season
- 13 The Convenor of the Judge Development Committee is to outline, to the best of their knowledge, the FINA calendar for DNZ New Zealand plans to send divers, with special regard to DNZ's obligation to send a judge to an event in which four or more athletes are participating
- 14 The Convenor of the Judge Development Committee may also decide to include DNZ Level 3 judges in this consultation process to discuss appointments to officiate at lower-level offshore or international events not sanctioned by FINA
- 15 The Convenor of the Judge Development Committee is to record which events particular judges wish to be appointed to, noting any situation where more than one judge wishes to be considered for a particular event, and report this to the DNZ Appointments Committee
- 16 Judges are not to contact any member of the DNZ Board directly to seek endorsement or approval of their proposed individual judging plan
- 17 In October or November the DNZ Appointments Committee will consider all requests from individual judges as reported by the Convenor of the Judge Development Committee
- 18 Under delegated authority of the DNZ Board, the DNZ Appointments Committee may grant approval, seek amendment to, or decline the judging plan of any individual judge
- 19 The Convenor of the DNZ Appointments Committee will inform each judge directly as to the competitions they have been approved to judge at in the following relevant period
- 20 On occasion, the DNZ Appointments Committee may, in its absolute discretion approve more than one judge for a particular event but reserves the right to appoint only a single judge for an event
- 21 To assist the Board in its consideration of where to appoint individual judges, how to rank judges, and whether or not to appoint more than one judge to a particular event, the DNZ Appointments Committee may require each FINA judge to log onto the FINA Website and provide evidence of their most recent FINA judging assessments
- 22 In the event that a judge has had their plans approved and is unable to attend a particular competition, they must immediately inform the Convenor of the Judge Development Committee who will then report back to the DNZ Board
- 23 If a judge obtains FINA certification during the course of a season and wishes to be considered to officiate at an event (even though judge appointments for the current season have already been approved by the DNZ Appointments Committee) they are to contact the Convenor of the Judge Development Committee in the first instance
- 24 Such a judge is not to contact any member of the DNZ Board directly to seek endorsement or approval of their proposed individual judging plan
- 25 The Convenor of the Judge Development Committee is to inform the newly certified FINA judge of any competitions a judge has not been appointed to, and facilitate discussion around this
- 26 If the newly certified judge wishes to officiate at a competition where no judge has been appointed, the Convenor of the Judge Development Committee is to bring this to the attention of the DNZ Board for consideration

## Prime Minister's Scholarship applications

- 27 At the same time as calling for expressions of interest around judging in the upcoming season (i.e. in early-October each year), the Convenor of the Judge Development Committee is to ask each FINA certified judge whether they wish to apply for a Prime Minister's Officials Scholarship (PMOS) to support their judging plan
- 28 The Convenor of the Judge Development Committee is then to inform the DNZ Board of the names of judges who wish to apply for a PMOS
- 29 The DNZ Board, is to consider whether to support an individual judge based on the plan they have submitted
- 30 The DNZ Board will advise each judge whether or not they have DNZ support to proceed with a PMOS application
- 31 A draft PMOS application form is available on the HPSNZ Website (in Microsoft Word format) and is to be used as a template when putting together an application
- 32 All judges who have been advised that the Board supports their application for a PMOS must send a copy of their proposed finalised application to the DNZ Board for review before submitting their application to High Performance Sport New Zealand
- 33 The DNZ Board is to review the details of each application.
- 34 Applicants must not submit their application for a PMOS until they have been given clearance from the DNZ Board to do so
- 35 The DNZ Board is to retain a copy of each individual application

*Note - In recent years applications for a PMOS have closed on 1 December. Applicants have also been required to submit a Professional Development Plan, and have been given the opportunity to attach up to two further documents in support of their submission. HPSNZ has generally informed PMOS applicants of its decisions in late January each year*

## DEFINITIONS

<b>DNZ</b>	means Diving New Zealand Board
<b>FINA</b>	means 'Fédération Internationale de Natation'
<b>FINA website</b>	refers to <a href="http://www.fina.org">www.fina.org</a>
<b>international event(s)</b>	means an event at which competitors from one or more countries, other than the host country, compete
<b>offshore event(s)</b>	means any diving event held outside New Zealand

## DOCUMENT MANAGEMENT AND CONTROL

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