



DNZ FINANCE POLICY

PURPOSE

To ensure that DNZ maximises the potential from surplus funds without jeopardising the financial health of the business.

POLICY

Management of funds

DNZ is authorised to invest surplus funds only with NZ registered banks with a Standard and Poors Risk Rating of AA- or higher.

Investment Types

- NZ dollar overnight deposits
- NZ dollar fixed term deposits with a term no greater than five years

Investment Process

Term deposits may be made as and when surplus cash is available for investment. The choice of investment should be based on the highest return and the investment maturity profile should reflect cash needs identified in the accounts by the Finance Manager and approved by the Finance Committee.

Overdraft is not permitted.

New Bank Accounts

New bank accounts can only be opened with the approval of the Board. Approval must be minuted.

Account Signatories

Bank accounts must always require two signatories. The signatories must be approved by the Board and are limited to a total of three people thus providing cover for unavailability of personnel.

Drafted by	Finance Committee	Version Date	November 2024
Responsible person	Finance Committee	Scheduled review date	2026

